

CIRCUS ARTS

GENERAL OPERATIONS HEALTH AND SAFETY PROCEDURES

GENERAL PROCEDURES	CONTROLLED MEASURES ADMINISTERED
Physical Distancing	<ul style="list-style-type: none">• Each person in the venue will need to maintain 1.5 metre separation between people who are not from the same household and maintain a minimum of 4sqm per person• Groups of 10 people are able to train, and up to 100 individuals per facility ensuring that the building can safely cater to 4sqm per person• Children do not need to undertake physical distancing. The AHPPC (Australian Health Protection Principal Committee) has advised that in early education facilities including rooms, corridors and outdoor play areas, it is not appropriate or practical to provide each child with 4 square metres of space or require them to maintain 1.5 metres from other children or from an adult who is providing care or interacting with them. Families, however are required to keep a 1.5 m distance from other families• Onlookers/ Audience are discouraged unless required (ie parent or carer)• Clear tape markings at entry and up to the Reception desk in place to mark out even 1.5m distancing for customers• Appropriate signage allocated in all areas to maintain appropriate distancing measures• Equipment layout will be changed to facilitate distancing requirements, with clear displayed markings and signage• Clear established markings provided to ensure appropriate class direction• Clear entry and exits• Indoor areas will be well equipped with adequate ventilation• Reduced usage of common areas by staff and staggered break times• Provision of appropriate training to all staff with the essential requirements needed to reopen a COVID19 safe environment
Class Limitations	<ul style="list-style-type: none">• Groups of up to 10 people are able to train• 100 individuals are able to enter the venue providing that there is 4sqm for each person• 10 person maximum per class (this includes coaching staff)
Cashless payment system	<ul style="list-style-type: none">• Circus Arts venues will operate a cashless payment system to reduce contact between customer and employees. Credit card only option• Promoting the increased use of online bookings and payment confirmation of classes rather than face to face administration

<p>Hygiene practices and requirements by staff and customers/ students</p>	<ul style="list-style-type: none"> • Regular handwashing and sanitising before and after participants use any equipment • Sanitising stations positioned throughout venue • We require any persons considering to come to one of our venues to stay home if unwell • Before each class, participants are required to wash hands and feet thoroughly • Participants and coaches are to sanitise both hands and feet prior to using any equipment during the class • Before and after each class staff will clean and sanitize equipment to ensure the space and equipment is a clean COVID-19 free safe space to participate in activities • Chalk will not be provided for any of our classes and customers will be required to bring their own or purchase a sachet of pre-packaged chalk from our merchandise area • All classes will be scheduled to allow time for cleaning and disinfecting equipment before the next class is due to start • All Circus Arts venues use the Cleaning guidelines provided by Gymnastics Australia to ensure each of our spaces are cleaned and sanitized appropriately. Follow the link for detailed cleaning guidelines and checklist • https://www.gymnastics.org.au/uploadedfiles/Club_Surface_and_Equipment_Cleaning_Guidelines.pdf
<p>Contact Tracing</p>	<ul style="list-style-type: none"> • Circus Arts requires each participant to fill out an attendance register prior to each class which provides certain details to enable timely contact in the event of exposure to COVID-19
<p>Risk Management</p>	<ul style="list-style-type: none"> • A thorough risk management and emergency response plan has been detailed to include COVID19 management to ensure that operations are appropriately delivered • Daily staff consultation meetings will be implemented to plan and manage the health and safety of all operations • All staff are required to complete an online induction designed by Gymnastics Australia that covers the new reopening plans and operations • Circus Arts will consult with employees to ensure everyone associated with the work has a shared understanding of what the risks are, which workers are affected, and how the risks will be controlled
<p>Work place health and safety Inductions and training</p>	<ul style="list-style-type: none"> • Effectively communicating the Circus Arts Australia reopening procedures is imperative to ensure a COVID 19 safe workplace. To this end, all staff are required to complete an online induction program which articulates our expectations with regards to: • Physical distancing • Good hand hygiene and the cleaning and disinfectant of the environment • Stay at home if unwell or exhibiting any symptoms of the virus • Contact tracing through thorough Attendance registers and encouraging staff and customers to upload the COVID19 App